



**ACAC Grants Committee  
(Arlington Cultural Council)**

**September 2020 Minutes**

**7:30 p.m. – 9:00 p.m.**

**Present:** Nick Castellano, Becky Holmes-Farley, Co-Chair and Corresponding Secretary; Susan Larson, Recording Secretary (joined at 8:00 p.m.); Scott Samenfeld, Publicity Coordinator; Jeff Timperi, Co-Chair and Treasurer, Andrew Conway and Emily Reynolds

**Remote Participation Following Executive Order on Remote Participation**

**Topic: Zoom Meeting**

**Time: September 14, 2020 07:30 PM Eastern Time (US and Canada)**

**Registration in advance for this meeting:**

**<https://us02web.zoom.us/join/zoom/register/tZlqcOGuqjMpHdLhkYC6VTrg3WvO2YzjQw9Y>**

**MINUTES**

**MEETING INTRODUCTION:** Jeff Timperi confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. **Vote on Approval of August Meeting Minutes** The August Meeting Minutes were reviewed. A motion was made to approve the Minutes and it was seconded and approved unanimously. 7-0-0
2. **Grantee Updates and Discussion of September 2020 Grantee Table – ALL**  
Cyrus Dallin: waiting on a date for the premier of the painting.  
Andrew Conway has taken over Heidi's projects and there are no new updates  
Music to Cure MS: still working on the details, will update again at the next meeting.
3. **Treasurer Report including discussion of upcoming deadline for Section 1 and 2 of MCC Annual Report (due 10/30)** Andrew Conway will assume Treasurer duties, pending committee vote. We do not know our allotment from MCC yet. It is expected in October. Andrew and Jeff will work through the annual report together.
4. **Publicity Update** Our page on the ACAC website needs some maintenance. Scott is continuing with monthly routines of publicity.
5. **Discussion of Grants Committee Officer Positions and VOTE on any changes** Becky reviewed each of the committee position descriptions. Nomination for Susan Larson to be co-chair, Nick Castellano to

Recording Secretary, Andrew Conway to Treasurer, and Emily Reynolds to Corresponding Secretary.  
Vote: 7-0-0.

6. **Discussion of MCC Guidelines (expected 9/15) and Discussion and Vote on 2021 ACC Grant Guidelines** The subcommittee met on revising the ACC Grant Guidelines. Discussion on whether venue location should be required on an application. Due to covid and upfront venue fees, requiring a venue could prohibit certain applicants. However, the venue is likely to be a major factor in the financial information that is critical to filling out an accurate financial picture for an application, and evaluating a proposal without a venue may be too uncertain to evaluate properly. We have decided to suggest, but not require that an application include firm plans for a venue, for the above reasons. We are including language in our guidelines to encourage projects that address systemic racism. Nick is working on the language.
7. **Discussion and Vote on content of 2021 Grant Workshop presentation** Emily suggested the addition of some timeline information, and the inclusion of other programs within MCC. Jeff will make edits to these documents and send them to the committee for another read.

*The meeting was adjourned at 9:00 p.m.*

*Submitted by Susan Larson, Recording Secretary*